

Student Assistant

FIBERNEX ApS · Copenhagen (city center office)

HOURS

~15 hrs/week, flexible

PAY

150 DKK/hour

START DATE

From September

DURATION

1 year, extendable

LOCATION

Central Copenhagen

ABOUT FIBERNEX

This is a role with real responsibility: alongside website and social media work, you'll help on the business side with tasks that keep the company running day to day - a great fit if you're studying business and want hands-on experience in an early-stage startup. FIBERNEX is a DTU Energy spin-out developing next-generation porous materials. We're a small, fast-moving team, and this role will touch almost every part of the company - from business support and our website, to our social media presence, to occasional support on grant writing.

THE ROLE

We're looking for a student assistant to help us look and communicate as professionally as our technology performs. The scope is broad and will flex with what the company needs week to week, but the core areas are:

- **Business support** - helping with day-to-day business tasks: financial tracking, P&L overview, and other administrative work that keeps the company running smoothly.
- **Website management** - maintaining and improving our website, making regular updates, and ensuring it looks polished and professional. We're looking for someone comfortable actually building and modifying real websites, not someone starting from scratch with AI tools.
- **Social media & marketing** - managing our LinkedIn presence, planning and posting updates, and helping us grow into other channels like Instagram.
- **AI-assisted workflows** - using tools like Claude to help streamline internal work, including occasional support reviewing or drafting sections of grant applications.

This is a flexible, evolving role - whatever the company needs at a given time, you'll help with. We'll work together to organize the workload in a way that fits around your studies.

WHAT WE'RE LOOKING FOR

- Currently a student (Bachelor's or Master's level)
- Solid, hands-on experience building and maintaining websites
- An eye for design and clean, professional visual communication
- Comfortable managing social media/marketing content
- Based in or able to work from central Copenhagen

NICE TO HAVE

- Familiarity with AI tools (e.g. Claude) for productivity and content workflows
- Interest in or exposure to grant writing

How to apply: Send your CV and a short note about your relevant experience to anruss@dtu.dk.

fiberex.dk · linkedin.com/company/fiberex